



To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 14 May 2019 at 2.00 pm

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

A handwritten signature in cursive script, appearing to read 'Yvonne Rees'.

Yvonne Rees
Chief Executive

May 2019

Committee Officer: **Sue Whitehead**
Tel: 07393 001213; E-Mail: sue.whitehead@oxfordshire.gov.uk

Membership

Councillors

Ian Hudspeth	Leader of the Council
Mrs Judith Heathcoat	Deputy Leader
Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health
Ian Corkin	Cabinet Member for Cherwell Partnership
Steve Harrod	Cabinet Member for Children & Family Services
Lorraine Lindsay-Gale	Cabinet Member for Education & Cultural Services
Yvonne Constance OBE	Cabinet Member for Environment
David Bartholomew	Cabinet Member for Finance
Mark Gray	Cabinet Member for Local Communities
Eddie Reeves	Cabinet Member for Transformation

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 22 May 2019 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 18 June 2019

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Minutes (Pages 1 - 12)

To approve the minutes of the meeting held on 23 April 2019 (**CA3**) and to receive information arising from them.

3. Petitions and Public Address

4. Declarations of Interest – guidance note opposite

5. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

6. Measuring Corporate Performance: 2019-20 Outcomes Framework (Pages 13 - 24)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2019/003

Contact: Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838

Report by Chief Executive (**CA6**).

The Cabinet is recommended to consider this report and, subject to any amendments, approve the 2019-20 Outcomes Framework for use in monthly corporate reporting.

The Outcomes Framework is the mechanism by which progress towards OCC's Corporate Plan priorities is measured and reported. The draft 2019-20 version at Annex A has been revised to reflect this year's business activities and to incorporate improvements identified during routine review and engagement with members.

The Cabinet is RECOMMENDED to consider this report and, subject to any amendments, approve the 2019-20 Outcomes Framework for use in monthly corporate reporting.

7. Business Management & Monitoring Report - March 2019

Cabinet Members: Deputy Leader of the Council and Cabinet Member for Finance
Forward Plan Ref: 2019/022

Contacts: Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07932 318890/Katy Jurczynsyn, Finance Manager (Finance, Strategy and Monitoring) Tel: 07584 909518

Report by Policy & Performance Service Manager (**CA7** - to follow).

The report demonstrates Oxfordshire County Council's (OCC'S) progress towards Corporate Plan priorities and an update on the delivery of the Medium Term Financial Plan at the end of March 2019. Please note this is not the final financial outturn position: year end transactions are still being processed at the time of writing. The Provisional Revenue Outturn 2018/19 Report will be considered by Cabinet on 18 June 2019

The report is the first of a monthly reporting cycle, replacing the previous quarterly cycle. This report concerns the month ending 31 March 2019.

The report summarises "what" the Council is doing – progress towards the objectives in the Corporate Plan – and "how" the Council is doing – our organisational health.

The report covers four elements of business management: performance, risk, human resources and finance. The main body of the report summarises these elements to show how they collectively affect progress towards the achievement of outcomes in the Corporate Plan. Further detail is then provided in each of the four annexes:

- Annex A: performance
- Annex B: risk
- Annex C: human resources (HR)
- Annex D: finance

The Cabinet is RECOMMENDED to note the contents of this report.

8. Appointments 2019/20 (Pages 25 - 36)

Cabinet Member: Leader

Forward Plan Ref: 2018/187

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Report by Director of Law & Governance (**CA8**).

To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.

The Cabinet is RECOMMENDED to agree appointments to the bodies set out in the Annex to this report.

9. Forward Plan and Future Business (Pages 37 - 40)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA9**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

10. Exempt Information

It is RECOMMENDED that the public be excluded for the duration of item 11 (since it is likely that if they were present during that item there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified below in relation to that item and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information on the grounds set out in that item.

THE REPORT RELATING TO THE EXEMPT ITEM HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS STRICTLY PRIVATE TO MEMBERS AND OFFICERS ENTITLED TO RECEIVE IT.

11. **Transfer Operational Management of Oxfordshire County Council's Park and Ride's to Oxford City Council** (Pages 41 - 46)

Cabinet Member: Environment

Forward Plan Ref: 2019/041

Contact: Paul Fermer, Assistant Director of Community Operations

Report by Director for Infrastructure Operations (**CA11**).

The report contains exempt information. The information contained in the report is exempt in that it falls within the following prescribed category:

3. *Information relating to the financial or business affairs of any particular person (including the authority holding that information);*

and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that disclosure would undermine the process to the detriment of the Council's ability properly to discharge its fiduciary and other duties as a public authority.

The report seeks approval to enter into an Agency Agreement that will transfer the operational management of Oxfordshire County Council owned Park and Ride facilities to Oxford City Council these being Thornhill and Water Eaton.

Currently, the responsibility for managing the county's Park & Ride sites is split between the City and County councils. By joining this up, we will be able to create more efficient use of resources as well as offer a better and more consistent service to users.

CABINET

MINUTES of the meeting held on Tuesday, 23 April 2019 commencing at 2.00 pm and finishing at 2.27 pm

Present:

Voting Members: Councillor Ian Hudspeth – in the Chair
Councillor Mrs Judith Heathcoat
Councillor Lawrie Stratford
Councillor Ian Corkin
Councillor Steve Harrod
Councillor Lorraine Lindsay-Gale
Councillor Yvonne Constance OBE
Councillor David Bartholomew
Councillor Mark Gray

Other Members in Attendance: Councillor Liz Brighthouse (Agenda Item 7)
Councillor John Sanders (Agenda Item 8)

Officers:

Whole of meeting Lorna Baxter, Director of Finance, Nick Graham, Director of Law & Governance

Part of meeting
Item

	Name
7	Claire Taylor, Assistant Chief Executive Interim
8	Sue Halliwell, Director of Planning and Place; Lynette Hughes (Communities)

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

30/19 APOLOGIES FOR ABSENCE

(Agenda Item. 1)

An apology was received from Councillor Reeves.

31/19 MINUTES

(Agenda Item. 3)

The Minutes of the meeting held on 19 March 2019 were approved and signed as a correct record subject to the following amendments:

Minute 27/19

Page 10 – first bullet point – add Councillor Bartholomew at the start of the sentence.

second bullet point – amend first sentence to read: Explored the extent of housing growth and concerns raised with them by the public, through parish meetings and specifically by the CPRE to Councillor Bartholomew that the scale of housing would undermine the rural nature of some areas and put a strain on services.

32/19 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda Item. 4)

Councillor Howson had given notice of the following question to Councillor Reeves:

“How many maintained schools in Oxfordshire have either solar or photo-voltaic panels on their roofs or elsewhere on school grounds?”

In the absence of Councillor Reeves Councillor Lindsay-Gale replied:

‘The Council does not hold a database with this information, as schools would need to register for the FIT (Feed In Tariff) themselves, information on the installation and/or registration is not readily available.

On request at such short notice we have been able to ascertain that 30 of our maintained schools have either solar or photo-voltaic panels on their roofs or elsewhere on school grounds.’

Supplementary: Councillor Howson asked whether the Council could encourage maintained schools to introduce energy schemes and whether the Cabinet Member could engage with the Diocese of Oxford and the Arch Diocese of Birmingham to encourage them to consider such schemes for their schools. In the absence of Councillor Reeves, Councillor Lorraine Lindsay-Gale, Cabinet Member for Education & Cultural Services replied that yes, she was happy to follow this up.

Councillor Price had given notice of the following question to Councillor Heathcoat

“Could the Deputy Leader outline why the most recent Community Risk Management Plan did not include explicit reference to the planned piloting of Initial Limited Response (Crew of Three), therefore missing the opportunity

for the widest possible engagement with residents, interested partners and elected members who would have a valuable contribution to make to the debate?”

Councillor Heathcoat replied:

Thank you for your question. The Fire and Rescue Service identified in the **2017-8** Community Risk Action Plan that: -

Project 2 “Would review and implement changes to key stations and provide area based strategic cover”.

As a result of this review an operational project was established to pilot an initial limited response. The review took the form of: -

- All Whole-time watches have been visited to discuss the pilot. All On Call Stations were invited to locality meetings
- Attendance by OFRS at public meetings with town and parish locations
- FBU invited to Charlbury Fire Station to discuss changes in procedure with the operational staff
- FBU provided with all operational procedures and the relevant risk assessments for the pilot
- FBU representative attended the visit to Kent FRS to see how this had been implemented in another FRS.

Following the closing of the consultation amendments were made.

Supplementary: Councillor Price commented that it would have been good to see the details included in the current CRMP. Councillor Price asked if the consultation documents could be made available and why the local member for Charlbury had not been consulted. Councillor Heathcoat replied that the CRMP was a strategic document and the project had been included in the 2017/18 Action Plan. It had been fully consulted on and Councillor Heathcoat could provide more detail direct to Councillor Price.

Councillor Bearder had given notice of the following question to Councillor Hudspeth

“Following our resolution at the last full council for yourself and the Cabinet Member for Transport to write to the Minister for Housing, Communities and Local Government – demanding that a fuller consultation is carried out asking local residents if they want an Expressway and associated construction before any route is considered, could you please update council as to where we are with this? Whether the letter has been sent or a reply received and what time scale we can expect on the actions of this motion. Could you please also supply copies of any correspondence sent or received from either party thus far.”

Councillor John Sanders had given notice of the following question to Councillor Hudspeth

“Has the Leader or the Cabinet Member for Environment yet written to the Government asking it to conduct a consultation among Oxfordshire's residents asking them whether they want an Expressway and if not, when?”

Councillor Hudspeth replied to both:

“Yes, the letter has been sent (copy attached), no we have not received a reply and cannot say when the reply will be sent.

It is my standard practice to send copies of any reply to all councillors.”

Supplementary: Asked by Councillor John Sanders whether the decision on the route being pushed back to Autumn and the likely route was an indication of the Government attempting to lessen the impact on conservative held Divisions, Councillor Hudspeth replied that throughout there had been no political nuance in the Council response.

33/19 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 5)

The Leader of the Council has agreed the following requests to address the meeting: -

Item	Speaker
Item 7 – Review of S113 Agreement- Update from the Oxfordshire County and Cherwell District Councils Partnership Working Group	Councillor Liz Brighthouse, Opposition Leader
Item 8 – Affinity Water: Water Resource management Plan Consultation to April 2019 Relating to Proposed Reservoir in Oxfordshire	Councillor John Sanders, Shadow Cabinet Member for Environment

34/19 OVO ENERGY WOMEN'S TOUR

(Agenda Item. 6)

The OVO Energy Women's Tour have approached Oxfordshire to act as hosts for Britain's prestigious cycle race over the next three years. Following a leaders' meeting on 4 March all council's across Oxfordshire have agreed, in principle, to host the event for years 2019, 2020 and 2021.

Cabinet considered a report seeking support to Oxfordshire being a host venue for the next three years.

Councillor Yvonne Constance moved the recommendations. Cabinet in warmly welcoming the proposals highlighted the need to ensure that villages affected by the race were fully informed. Councillor Bartholomew, as Cabinet Member for Finance whilst fully supportive of the event had concerns about entering into a three-year contract where the overall costs were unknown. He asked for a clarification of cost at the earliest opportunity.

RESOLVED: to:

- (a) support Oxfordshire being a host venue for the OVO Energy Women's cycle tour in 2019, 2020 and 2021.
- (b) agree the principle of an equal share of costs between the county, the four districts and the city council.
- (c) allocate a budget of £30,000 to pay the county council's share of the costs in 2019.
- (d) recommend the council agree to fund the council's share of the hosting fee for years two and three through the annual budget setting process (2020 and 2021).
- (e) agree that sponsorship, regardless of which partner attracts it, will be used to reduce the hosting costs on an equal basis.

35/19 REVIEW OF S113 AGREEMENT - UPDATE FROM THE OXFORDSHIRE COUNTY AND CHERWELL DISTRICT COUNCILS PARTNERSHIP WORKING GROUP

(Agenda Item. 7)

Cabinet had before them an update on the progress of the joint working partnership between Cherwell District and Oxfordshire County Councils.

Councillor Liz Brighouse, Opposition Leader commented that this piece of work had not been going very long but was having an enormous impact on Oxfordshire and its residents. The work showed local government at its best with two councils coming together to grow and develop. The last meeting of the Partnership Working Group had been exciting with real examples of how things could be different. Councillor Brighouse stated that her Group wanted to work hard with Cabinet and others to see something special not only for Oxfordshire, but more widely given the challenges faced by local government.

Councillor Ian Hudspeth agreed that exciting joint working was taking place referring to the work between housing and adult social care. It was vital that the focus be on the best outcomes for residents.

Councillor Ian Corkin, Cabinet Member for Cherwell partnership introduced the contents of the report and moved the recommendations.

During discussion Cabinet commended the work taking place which was exciting and unique. The regular updates following the Partnership Working Groups were welcomed. Councillor Corkin added that following the review he intended that the work would move into the mainstream governance arrangements and monitoring would sit with the usual scrutiny arrangements. He was happy to consider the provision of an annual report.

RESOLVED: to:

- (a) note the report attached at appendix 1.
- (b) endorse the recommendations in the report (appendix 1) and agree (subject to agreement by Cherwell District Council Executive) to establish a project team to develop the next phase of partnership working.

36/19 AFFINITY WATER: WATER RESOURCE MANAGEMENT PLAN CONSULTATION TO APRIL 2019 RELATING TO PROPOSED RESERVOIR IN OXFORDSHIRE

(Agenda Item. 8)

Affinity Water is currently consulting on its Revised Draft Water Resources Management Plan (WRMP) 2019 which looks ahead to 2080. The consultation documents outline the preferred demand management and water supply options for Affinity Water in the context of the wider South East region. Cabinet considered a report that set out how the Affinity Water consultation related to consultations by Thames Water in 2018 and advised on progress since then. Concerns raised with Thames Water in respect of the reservoir proposal are repeated in the attached draft response to Affinity Water.

Councillor John Sander, Shadow Cabinet Member for Environment stated that the Labour Group were opposed to the South East Strategic Reservoir as proposed. An enquiry was essential given the disputed date in the plan and forecast. Steps to reduce usage and leakage should be brought forward much sooner. Councillor Sanders shared concerns set out in the report over the impact on A34 traffic, on the A415 and on the Growth project. Councillor Sanders added that there had been no consideration on the impact on the minerals and waste local plan as there would be an impact on forecasts. Finally, Councillor Sanders stated he was unable to support recommendation 2 as the final approval should come from Cabinet at a public meeting.

Responding to the points raised Councillor Yvonne Constance, Cabinet Member for Environment, explained that the response was before the cabinet in draft form for approval in broad terms. Asked if he had any additional points he wished to see raised in the response Councillor Sanders did not.

Councillor Constance introduced the contents of the report and referring to paragraphs 17 and 26 proposed that the final response be amended to make

it clear that the County Council expects the Affinity Water proposal to go to public enquiry as well as the Thames Water Revised Draft Water Resource Management Plan.

Following discussion Councillor Constance moved the recommendations subject to the amendment above.

RESOLVED: to:

- (a) consider the issues and the draft response in Annex 1 and provide comments as appropriate; and
- (b) agree that the final response to the consultation be signed off by the Director of Planning and Place in consultation with the Cabinet Member for the Environment with paragraphs 17 and 26 amended to make it clear that the County Council expects the Affinity Water proposal to go to public enquiry as well as the Thames Water Revised Draft Water Resource Management Plan.

37/19 COMPULSORY PURCHASE POWERS FOR ACQUISITION OF LAND REQUIRED FOR DELIVERY OF SCHEMES

(Agenda Item. 9)

To progress with the delivery of proposed major transport infrastructure schemes, the use of Compulsory Purchase Powers may have to be used for the acquisition of land required for the construction, maintenance and operation of new transport infrastructure.

Cabinet considered a report seeking approval to delegate to the Strategic Director of Communities, in consultation with the Cabinet Member for Environment with the responsibility for Highways and the Leader of the Council to exercise Compulsory Purchase Powers for the purchase of land required for schemes detailed in the report, if the land cannot be purchased through negotiation with landowners. Cabinet noted the minor changes to delegations and amended recommendations set out in full in the addenda.

Cabinet noted that the first four schemes listed were related to the successful 218m HIF bid.

RESOLVED: to:

- (a) approve delegation of the exercising of Compulsory Purchase Powers to the Strategic Director of Communities, in consultation with the Cabinet Member for Environment with the responsibility for Highways and the Leader of the Council, for the purchase of land required for the delivery of the major infrastructure schemes outlined in paragraph 10 of this report, in the event that the land cannot be acquired by negotiation; and
- (b) note that should the whole or any part of lands required are not acquired by negotiation, the making of a Compulsory Purchase Order

under provisions contained in Part XII of the Highways Act 1980 for the acquisition of the land, will be progressed. This could include providing the necessary attendance, expert witness provision, etc. at a Public Enquiry if required.

38/19 DELEGATED POWERS - APRIL 2019

(Agenda Item. 10)

RESOLVED: To note the following executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Exemption</i>
29 January 2019	Request for exemption from Contract Procedure Rule ("CPR") 20 in respect of a Contract Extension for the Independent Financial Adviser	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules in respect of the award of 2-year extension to the current arrangements for the provision of Independent Financial Advice to the Pension Fund Committee.	To provide continuity of service and effective delivery of support during the development of the Brunel Pension Partnership.
21 February 2019	Request for exemption from tendering under Contract Procedure Rule ("CPR") 20 in respect of a Contract for school improvement services at Northfield School	Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules in respect of a contract for the provision of school improvement support services at Northfield School by Gallery Trust at a cost of £281,470,	Given the history to date of the Trust's support for the school, and the quality of the support publicly validated by Ofsted, the Gallery Trust are best placed to provide the much-needed continued support to the school.
18 March 2019	Request for exemption from tendering under Contract Procedure Rule	Approved an exemption from the tendering requirements under	The provider is delivering a successful service and is best placed to

	<p>("CPR") 20 in respect of a Contract for Eight Additional Beds for Unaccompanied Asylum-Seeking Children (UASC)</p>	<p>OCC's Contract Procedure Rules in respect of a contract for the provision of a delivery of 8 (additional) beds for UASC for a term of 12 months at a cost of £218,234.</p>	<p>meet the additional requirements quickly and in the best interests of UASC whilst allowing the Council to bring this contract in line with the other supported housing contracts so that they can all be recommissioned at the same time by 1 April 2020, to ensure that there is the best chance of fulfilling future services across all areas of the county</p>
<p>21 March 2019</p>	<p>Request for exemption from tendering under Contract Procedure Rule ("CPR") 20 in respect of the award of Children's Disability Contracts for Short Breaks and Childcare Services</p>	<p>Approved an exemption from the tendering requirements under OCC's Contract Procedure Rules in respect of the award of children's disability contracts to The Gallery Trust through Bardwell School for short breaks and childcare services at a cost of £570,448, including an optional 2-year extension.</p>	<p>Bardwell School has been delivering these services as a maintained school under a service level agreement. It is due to convert to an academy and will become a separate legal entity requiring a contract. The exemption will provide continuity of service and bring this contract in line with the other short breaks and childcare contracts so that they can all be recommissioned at the same time in March 2024 (if the 2-year extension is invoked), to ensure that there is the best chance of fulfilling future services across all areas of the county.</p>

39/19 FORWARD PLAN AND FUTURE BUSINESS

(Agenda Item. 11)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

..... in the Chair

Date of signing 2019

Annex

Date: 18 April 2019

The Rt Hon James Brokenshire MP
Minister of State for Housing, Communities &
Local Government
2 Marsham Street
London SW1P 4DF

Leader's Office
County Hall
New Road
Oxford OX1 1ND

Councillor Ian Hudspeth
Leader of the Council

Dear Mr Brokenshire

Motion at Oxfordshire County Council – 2nd April

We are writing to you following a motion resolved at Full Council on 2nd April as follows:

“Most people accept that building more roads creates more traffic. Council instructs that the Leader and Cabinet Member for Environment jointly write to the Minister for Housing, Communities and Local Government – demanding that a fuller consultation is carried out asking local residents if they want an Expressway and associated construction before any route is considered.

The Leader and Cabinet Member should also ask the Minister whether the million extra houses outlined in the National Infrastructure Commission's vision for housing along the route of the arc are in addition to, or included in, the 100,000 houses planned for by the Oxfordshire authorities outlined in the growth deal”

We look forward to hearing from you.

Yours sincerely



Cllr Ian Hudspeth
Direct Line: 01865 815283
Environment
Mobile: 07956 270318
Email: ian.hudspeth@oxfordshire.gov.uk

www.oxfordshire.gov.uk



Cllr Yvonne Constance
Cabinet Member for
Mobile: 07976 934884
Email: Yvonne.constance@oxfordshire.gov.uk

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CABINET – 14 MAY 2019

DRAFT OUTCOMES FRAMEWORK 2019-20

Report by Policy & Performance Service Manager

RECOMMENDATION

1. The Cabinet is **RECOMMENDED** to consider this report and, subject to any amendments, approve the 2019-20 Outcomes Framework for use in monthly corporate reporting.

Executive Summary

2. The Outcomes Framework is the mechanism by which progress towards OCC's Corporate Plan priorities is measured and reported. The draft 2019-20 version at Annex A has been revised to reflect this year's business activities and to incorporate improvements identified during routine review and engagement with members. Comments from Performance Scrutiny Committee during 2018-19 have been incorporated into the attached draft: members' views will also be taken at their meeting on 9 May.

Introduction

3. The Outcomes Framework takes existing performance measures from across OCC and maps them against the priorities in the Corporate Plan. It has a hierarchical structure:
 - the 6 priorities of the OCC Vision
 - 13 outcomes (things which will be different following our interventions)
 - 49 indicators (how will those outcomes will be visible)
 - 100+ measures & targets (providing evidence for the indicators).
4. Priorities, outcomes and indicators are published in the Corporate Plan, and are reported on in regular Business Management Reports. The supporting measures and targets are the basis for reporting on outcomes and indicators but are not themselves published in the Corporate Plan.
5. Much of the content of the draft 2019-20 Outcomes Framework in Annex A will be familiar from the 2018-19 version. However, as published in the Corporate Plan in February, the draft contains new indicators for 2019-20 on early years places, Special Educational Needs and Disabilities and reablement. Annex A also contains one change to the indicators published in the Corporate Plan: the indicator previously worded as "Production of our Joint Statutory Spatial Plan" now reads "Level of infrastructure investment required".

6. Scrutiny members' comments on the Outcomes Framework in use in 2018-19 have been incorporated into this revised version. For example, one of the measures on household waste will now make clearer how OCC performs with regard to different types of waste. The indicator on air quality is now supported by a new measure which will demonstrate performance of the Oxford Zero Emissions Zone project (the joint project between OCC and Oxford City Council which will tackle Oxford's toxic air pollution, protect the health of people in the city, and improve air pollution levels across Oxfordshire).
7. Routine review of the Outcomes Framework in the later part of 2018-19 has also resulted in a broad update of many measures and targets, to reflect the latest focus of OCC's business and ambitions.
8. The intention is that new or revised measures and targets can be incorporated into the Outcomes Framework during the year to reflect changes to OCC's business, availability of data, or agreement of additionally stretching targets. The new monthly Business Management and Monitoring Reports (of which the first will be considered at Cabinet on 14 May, and which all members will receive) will provide the mechanism by which proposed updates are brought to senior management and members.
9. Two structural changes to the Outcomes Framework have been made for 2019-20. The first is to show which Cabinet portfolio lead and Director are responsible for each line of business. This provides clarity for all audiences and supports accountability. The second is the additional column showing last year's targets alongside those for 2019-20, which demonstrates the council's performance trajectory.
10. In addition to any changes proposed in monthly Business Management and Monitoring Reports, a full review of the Outcomes Framework will be undertaken as the year progresses and will inform planning for 2020-21.

BEN THREADGOLD

Policy & Performance Service Manager

Contact Officer: Steven Fairhurst Jones Corporate Performance and Risk
Manager 07392 318 890

29 April 2019

ANNEX A – draft Outcomes Framework 2019-20

ANNEX A - **DRAFT** OUTCOMES FRAMEWORK –SUMMARY OF PRIORITIES, OUTCOMES & INDICATORS 2019-20

<p>We listen to residents so we can continuously improve our services and provide value for money</p> <p>Residents feel engaged with the county council</p> <ul style="list-style-type: none"> • Number and value of opportunities for public engagement • Rates of customer satisfaction <p>Our services improve and deliver value for money</p> <ul style="list-style-type: none"> • Value for money through effective use of resources • Improvement following external inspection or audit <p>The use of our assets is maximised</p> <ul style="list-style-type: none"> • Progress with the One Public Estate Programme 	<p>We help people live safe and healthy lives and play an active part in their community</p> <p>People are helped to live safe and healthy lives</p> <ul style="list-style-type: none"> • Number of people helped to live safe & well • Emergency response times • Prevalence of healthy lifestyles • Number of people receiving support for drug or alcohol dependency • Proportion of people walking & cycling <p>People play an active part in their communities</p> <ul style="list-style-type: none"> • Rates of volunteering • Prevalence of services provided by communities 	<p>We provide services that enhance the quality of life and protect the local environment</p> <p>Our quality of life in Oxfordshire is enhanced</p> <ul style="list-style-type: none"> • Condition of highways • Funding secured through planning obligations • Levels of public transport use • Rates of access to cultural services <p>Our local environment is protected</p> <ul style="list-style-type: none"> • Levels of carbon emissions • Levels of energy use • Air quality • Proportion of household waste re-used, recycled or composted
<p>We strive to give every child a good start in life and protect everyone from neglect</p> <p>Children are given a good start in life</p> <ul style="list-style-type: none"> • Prevalence of healthy children • Sufficiency of early years places • Number of looked after children • Number of children's social care assessments • Number of children the subject of protection plans • Number of children's cases held by permanent staff <p>Children are able to achieve their potential</p> <ul style="list-style-type: none"> • Percentage of children with a place at their first preference school • Percentage of children at good schools / settings • Children missing education • Educational attainment and progress • Meeting the needs of young people with special educational needs and disabilities (SEND) 	<p>We enable older and disabled people to live independently and care for those in greatest need</p> <p>Care services support independent living</p> <ul style="list-style-type: none"> • Number of home care hours purchased • Number of hours of reablement delivered • Number of people delayed leaving hospital awaiting social care • Number of people with control over their care • Proportion of older people supported in the community <p>Homes and places support independent living</p> <ul style="list-style-type: none"> • Percentage of people who report feeling safe and well • Percentage of people living in safe and suitable housing 	<p>We support a thriving local economy by improving transport links to create jobs and homes for the future</p> <p>Strong investment and infrastructure are secured</p> <ul style="list-style-type: none"> • Level of investment attracted • Production of our Joint Statutory Spatial Plan • Number of new homes • Levels of disruption to journeys by congestion or roadworks • Level of transport connectivity • Level of access to online and digital services <p>Local businesses grow and provide employment</p> <ul style="list-style-type: none"> • Employment rates • Number of businesses • Number of apprenticeships • Levels of workforce

Measures and targets to demonstrate progress towards these priorities, outcomes and indicators are set out on the following pages.

WE LISTEN TO RESIDENTS SO WE CAN CONTINUOUSLY IMPROVE OUR SERVICES AND PROVIDE VALUE FOR MONEY

OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
Residents feel engaged with the county council	Number & value of opportunities for public engagement	% of Residents' Survey respondents who say local people can influence us	>43%	Increase on 18-19 average	Deputy Leader (Assistant Chief Executive)
		% of Residents' Survey respondents who say we act on residents' concerns	>58%		
		To keep within the lower quartile of comparable authorities of upheld Local Government & Social Care Ombudsman complaints	n/a	Lower quartile	
	Rates of customer satisfaction	% of Residents' Survey respondents satisfied with the way we run things	>55%	Increase on 18-19 average	
Our services improve and deliver value for money	Value for money through effective use of resources	Achievement of planned savings	95%		Finance (Director of Finance)
		Achievement of general balance outturn in line with risk-assessed level	100% of risk assessed level		
		Use of earmarked reserves	100% of planned use		
		Outturn variation by Directorate	1% variation by directorate		
		Actual expenditure for the Council is in line with the latest agreed budget	< 1.0% of net budget		
		Capital outturn variation compared to original programme	5%		
	Improvement following external inspection/audit	Proportion of post-inspection/audit action plan objectives dealt with on time	100%		Deputy Leader
		The proportion of social care providers rated as 'outstanding' or 'good' by the care quality commission in Oxfordshire remains above the (monthly) national average	17-18 nat. av. 80%	monthly nat. av. 84% (April '19)	Adult Social Care and Public Health (Director for Adult Services)
The use of our assets is maximised	Progress with One Public Estate	One Public Estate projects progress in line with agreed project plans.	In line with plans		Transformation (Director of Community Operations)

WE HELP PEOPLE LIVE SAFE AND HEALTHY LIVES AND PLAY AN ACTIVE PART IN THEIR COMMUNITY

OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
People are helped to live safe and healthy lives Page 17	Number of people helped to live "safe and well"	Number of vulnerable children and adults helped to live more secure and independent lives, supported by safe and well visits	6,248	6,248	Deputy Leader (Director for Community Safety & Chief Fire Officer)
		Number of children better educated to live safer and healthier lives	14,168	14,168	
	Emergency response times	More people alive as a result of our prevention, protection and emergency response activities	1,000	1,000	
		% of emergency call attendances made within 11 minutes	80%	80%	
		% of emergency call attendances made within 14 minutes	95%	95%	
	Prevalence of healthy lifestyles	% of eligible population 40-74 who have been invited for NHS Health Check since Apr '15	97%	97%	Adult Social Care and Public Health (Director for Public Health)
		% of eligible population 40-74 who have received a NHS Health Check since Apr '15	49%	49%	
	Numbers of people receiving support for drug and alcohol dependency	Rate of successful quitters per 100,000 smokers 18+ (reported a quarter in arrears)	> 2,338	> 2,338	
		Number of users of OPIATES that left drug treatment successfully (free of drug(s) of dependence) who do not then re-present to treatment again within 6 months as a percentage of the total number of opiate users in treatment.	>6.6	>6.6	
		Number of users of NON-OPIATES that left drug treatment successfully (free of drug(s) of dependence) who do not then re-present to treatment again within 6 months as a percentage of the total number of non-opiate users in treatment.	>36.6%	>36.6%	
Number of users of ALCOHOL ONLY that left treatment successfully (free of alcohol dependence) who do not then re-present to treatment again within 6 months as a percentage of the total number of ALCOHOL ONLY users in treatment.		>38.6%	>38.6%		
People walking & cycling	Numbers of people walking or cycling increase, based on the baseline for Oxfordshire in the Government's Active Lives Survey.	n/a	1% annual increase	Environment (Director for Planning & Place)	
People play an active part in their communities	Rates of volunteering	Number of environmental volunteer hours generated through council activities	Reporting only		Environment (Director for Planning & Place)

		Number of volunteer hours contributed to library services	Reporting only	Education & Cultural Services (Director of Community Operations)
	Prevalence of services provided by communities	Number of town or parish councils with devolved service responsibilities	Reporting only	Local Communities (Assistant Chief Executive)
		% of Councillor Priority Fund monies allocated to a) Community Groups, b) town or parish councils, c) direct services	Reporting only	
		Number of opportunities for daytime care services listed on the Live Well website	Improve baseline on	Adult Social Care and Public Health (Director for Adult Services)

WE PROVIDE SERVICES THAT ENHANCE THE QUALITY OF LIFE AND PROTECT THE LOCAL ENVIRONMENT					
OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
Our quality of life in Oxfordshire is enhanced	Condition of highways	A and B Classified road network where carriageway maintenance should be considered	33%	33%	Environment (Director of Community Operations)
		Defects posing immediate risk of injury are repaired within 24 hours	100%	100%	
		Defects creating potential risk of injury repaired within 28 calendar days	90%	90%	
		Percentage of reported defects for which remedial action is taken	75%	75%	
		Km of highway resurfaced as % of total	0.6%	0.6%	
		% of highway maintenance construction, demolition and excavation waste diverted from landfill	90%	90%	
	Funding secured through planning obligations	A minimum of 70% of S106 agreements involving contributions to county council infrastructure are completed within 6 months of District Committee resolutions	70%	70%	Environment (Director for Planning & Place)
	Monies secured in S106 agreements represent at least 85% of the sums identified as necessary through the corresponding Single Response process	>85%	>85%		

	Levels of public transport use	Increase use of public transport in Oxfordshire over baseline (as per Autumn 2018 Bus Passenger Survey for Oxfordshire)	n/a	1% annual increase		
	Rates of access to cultural services	Increase in the number of community and cultural programs/events/attendees at events/activities hosted by Cultural Services (Museums, History, Archives and Library Services)	n/a	5% annual increase	Education & Cultural Services	
		Reach the upper quartile in the CIPFA benchmarking comparison group for active users, website visits, book issues and physical visits	n/a	Upper quartile	(Director of Community Operations)	
Our local environment is protected 2019	Percentage of planning decisions on time	80% of District Council planning applications are responded to by us within the agreed deadline	80%	80%	Environment (Director of Community Operations)	
		50% of Mineral and Waste applications are determined within 13 weeks	50%	50%		
	Levels of carbon emissions	Average 3% year on year reduction in carbon equivalent emissions from county council estates and activities	3%	3%		
	Air quality	% rate of delivery against the Zero Emission Zone programme	n/a	80%	Environment (Director for Planning & Place)	
	Levels of energy use	% of streetlights fitted with LED lanterns by March 2019	18%	18%		
	Proportion of household waste re-used, recycled or composted	% of household waste a) recycled, b) composted and c) re-used (and total %)		60%	a) 30% b) 29.5% c) 0.5% Total 60%	Environment (Director of Community Operations)
		% of household waste sent to landfill		5%	5%	
		% of household waste recycled, composted and re-used at Oxfordshire Household Waste Recycling Centres		59%	59%	
% of people satisfied with Oxfordshire Household Waste Recycling Centres		95%	95%			

WE STRIVE TO GIVE EVERY CHILD A GOOD START IN LIFE AND PROTECT EVERYONE FROM NEGLECT

OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
Children are given a good start in life	Prevalence of healthy children	Number of expectant mothers who receive a universal face to face contact at 28 weeks	80%	80%	Adult Social Care and Public Health (Director for Public Health)
		Percentage of births that have received a face to face New Birth Visit	95%	95%	
		Percentage of children who received a 12-month review	93-95%	93-95%	
		Percentage of children who received a 2-2½ year review	93-95%	93-95%	
		Babies breastfed at 6-8 weeks of age	60%	60%	
		% of Mothers who received a Maternal Mood Review in line with the local pathway by the time the infant is aged 8 weeks.	95%	95%	
	Sufficiency of early places	To provide sufficiency of early education placements for children aged 3 and 4 better than England average.	n/a	95%	Education & Cultural Services (Director for Children's Services)
	Number of looked after children	Reduce the number of looked after children by 50 to bring it nearer to the average of our statistical neighbours during 2019/2020	750	750	Children & Family Services (Director for Children's Services)
	Numbers of children's social care assessments	Increase the number of early help assessments to 1,500 during 2019-20	1,500	1,500	
		Not to exceed the level of social care assessments in 2019-20	tbc	6,250	
	Number of children the subject of protection plans	Maintain the number of children who are the subject of a child protection plan to the average of our statistical neighbours during 2019/2020	650	Under 620	
	Number of children's cases held by permanent staff	Reduce caseloads so that by March 2020 over 80% of staff have caseloads at or below the agreed target level	80%	80%	
		Invest in the workforce so that by March 2020 80% of cases are held by permanent staff	80%	80%	

Children are able to reach their potential page 21	%of children with a place at their first preference school	% of children offered a place at their first preference primary school	Reporting only		Education & Cultural Services (Director for Children's Services)
		% of children offered a place at their first preference secondary school	Reporting only		
	Percentage of children at good schools and settings	% of children attending primary schools rated good/outstanding by Ofsted	94%	94%	
		% of children attending secondary schools rated good/outstanding by Ofsted	90%	90%	
	Children missing education	Persistent absence rates in primary schools (%)	Best quartile	6.8%	
		Persistent absence rates in secondary schools (%)	Best quartile	12.2%	
		Reduction in permanent exclusions to 44 or fewer	n/a	44	
	Educational attainment and progress	KS2: % of pupils reaching expected standard in reading, writing, maths	65%	65%	
		KS2: progress scores for (i) reading (ii) writing (iii) maths remain at least in line with the national average i.e. greater than '0'	0.6, 0.1, 0.15	> 0	
		KS4: average attainment 8 score per pupil	48.2	48.2	
		KS4: average progress score	0.07	0.07	
		KS4: % of pupils achieving a 5-9 pass in English & maths remains at least in line with the national average	52%	43%	
		16-18: average point score per pupil (A level)	Reporting only		
		16-18: average point score per pupil (Tech level)			
	16-18: average point score per pupil (Applied General students)				
	Meeting the needs of young people with Special Educational Needs and Disabilities	Increase the proportion of Education Health and Care Plans that are completed within 20 weeks to be above the national average by March 2020	n/a	75%	

WE ENABLE OLDER AND DISABLED PEOPLE TO LIVE INDEPENDENTLY AND CARE FOR THOSE IN GREATEST NEED					
OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
Care services support independent living 2022	Number of home care hours purchased	Maintain the number of home care hours purchased per week	21,779 hours per week	21,779 hours per week	Adult Social Care and Public Health (Director for Adult Services)
	Number of hours of reablement delivered	Maintain the number of hours of reablement delivered to 5750 per month	n/a	5750 hours per month	
	Number of people with control over their care	Number of people with personal budgets remains above the national average	16-17 nat. av. 89.4%	17-18 nat. av. 89.7%	
		% of people with safeguarding concerns who define the outcomes they want	> 90%	> 90%	
		% of people using Adult Social Care services who receive a direct payment remains above the national average	16-17 nat. av. 28.8%	17-18 nat. av. 28.5%	
	Number of people delayed leaving hospital awaiting social care	Reduce the number of people delayed in hospital awaiting social care	13 per day	TBC – Awaiting agreement with NHS England	
		Reduce the number of people delayed in hospital awaiting both health and social care	42 per day		
	Proportion of older people supported in the community	Increase the percentage of older people in long term care who are supported to live in their own home	>57%	>57%	
Homes and places support independent living	Percentage of people living in safe and suitable housing	Increase Extra Care Housing capacity to 4,500 flats by 2026	n/a	4,500 by 2026	
		Ensure the % of working age (18-64) service users with a learning disability support, who are living on their own or with their family, remains above the national average (76%)	>76%	>76%	

WE SUPPORT A THRIVING LOCAL ECONOMY BY IMPROVING TRANSPORT LINKS TO CREATE JOBS & HOMES FOR THE FUTURE

OUTCOME	INDICATOR	MEASURE	TARGETS		Cabinet Member (& director)
			18-19	19-20	
Strong investment and infrastructure are secured 23	Level of investment attracted	Funding secured as % of yearly investment required to bring the condition of all assets into good condition (identified in the Highway Investment Business Case)	95%	95%	Environment (Strategic Director, Communities)
		Participate in 20 innovation funding bids to support the Smart Oxford programme	20	20	
		Businesses given support by Trading Standards interventions/fire risk inspections	3,332	3,332	
		% rate of delivery against the Growth Deal infrastructure programme	n/a	80%	
	Level of infrastructure investment required	Identification of investment levels required in new/improved infrastructure to 2050 (updated from Oxfordshire Infrastructure Strategy 2040)	n/a	Reporting only	
	Number of new homes	We enable the construction of 100,000 new homes by 2031	n/a	1,215 homes in 2019/20 accelerated	
		We support the delivery of 464 new affordable housing starts by March 2020	148	464	
	Level of disruption to journeys	Failed utility inspections no higher than 15%	n/a	>15%	
	Level of transport connectivity	Improve connectedness of all transport modes in priority corridors in Oxfordshire	n/a	1% annual increase	
	Level of access to online and digital services	The absolute number of premises we have enabled to have access to superfast broadband within Oxfordshire, via our contract with BT	78,000	97%	
The % of premises in Oxfordshire with access (via either our contract or commercial providers) to superfast/ultrafast/full fibre broadband		96.8%	97%		
The % of premises in Oxfordshire without access to at least Basic Broadband (at least 2Mb/s) or OFCOM 'acceptable' broadband (10Mb/s)		<0.33% <1.4%	2Mb + tbc 10Mb + tbc		
Local businesses grow and provide employment	Employment rates	% of Oxfordshire residents aged 16-64 in employment (against GB rate Jan-Dec 2017 of 78.4%)	Reporting only		Deputy Leader
	Business numbers	Numbers of births, deaths and survivals of businesses in Oxfordshire (annual ONS data)	Reporting only		(Assistant Chief
	Numbers of	Number of apprenticeships employed by OCC and maintained schools	Reporting only		Chief

	apprenticeships			Executive)
	Levels of workforce	Oxfordshire County Council Full-Time Equivalent (FTE), excluding schools	Reporting only	
		Total spend on agency staff as proportion of our annual salary budget	Reporting only	

Division(s): All

CABINET – 14 MAY 2019

APPOINTMENTS 2019/20

Report by Director of Law & Governance

Introduction

1. The report asks the Cabinet to consider member appointments to a variety of bodies which in different ways support the discharge of the Council's executive functions. The report reflects the basis on which appointments to the respective bodies have been made in the past and, subject to any adjustments that may be considered appropriate, invites the Cabinet to agree arrangements for filling the councillor places on those bodies.
2. The schedule only refers to those appointments which are the direct responsibility of Cabinet to make. There are other outside body appointments that are the responsibility of the Remuneration Committee or local processes as appropriate.

Joint Committees

3. These are formal bodies set up to exercise statutory functions jointly with other authorities. Members of joint committees exercising executive functions must be members of the Cabinet.

The current joint committees are listed in **Section 1** of the Annex to this report.

Appointments to sub groups of the Oxfordshire Growth Board

4. The Oxfordshire Growth Board is now responsible for delivery of the Oxfordshire Housing and Growth Deal which was agreed by all Oxfordshire authorities and Government in February 2018. The Growth Board Terms of Reference have been updated to reflect these new responsibilities and new programmes of work required to deliver the commitment in the Deal.

Oxfordshire Growth Board Advisory Sub Groups

5. The Terms of Reference establish advisory sub groups to the Growth Board to oversee programmes of work on infrastructure, housing and the Joint Statutory Spatial Plan. The purpose of the sub groups is to oversee the programmes of work to deliver the commitments in the Deal, to monitor progress against the key milestones and make recommendations to the Growth Board on decisions required. It is expected that the sub groups will normally meet on a quarterly basis.
6. The advisory sub groups are made up of elected member representatives from each of the constituent councils appointed by the Leader of that council and other representatives as agreed by members of the Growth Board Joint

Committee. The Chair of the sub-groups will be appointed by the Growth Board and normally drawn from the voting membership of the Growth Board acting as an independent Chair.

Oxfordshire Growth Board Scrutiny Panel

- 7 The Terms of Reference also establishes a new Growth Board Scrutiny Panel to enable effective and coordinated scrutiny of Growth Board functions and decisions. The Scrutiny Panel will be non-statutory to enable flexibility for the constituent councils to reflect local scrutiny membership. The ability of the constituent council Scrutiny Committees to scrutinise the Growth Board will remain. The Terms of Reference and working arrangements for the Scrutiny Panel will be developed with input from the Scrutiny Committee Chairs of the individual councils. The Chair will be elected by the members of the Scrutiny Panel.

Local Statutory Bodies

8. The County Council is required to set up and run a number of local bodies in connection with certain of its statutory functions, typically with other organisations. County Council representation is not generally limited to Cabinet Members.

The current local statutory bodies are listed in **Section 2**.

Strategic Partnerships

9. This category comprises Partnerships which the Cabinet has designated as 'strategic' and whose membership Cabinet has agreed should be linked to the role of Cabinet Member/s and not to individually named members. An exception in the past has been the representative on the Oxfordshire Safer Communities Partnership being the representative of the County Council on the Thames Valley Police & Crime Panel.

The current strategic partnerships are listed in **Section 3**.

Standing Advisory Bodies

10. This category comprises bodies which have been set up on a permanent basis in connection with particular functions. They do not possess executive powers but provide a forum for discussion and liaison. County Council representation is not limited to Cabinet Members.

The current standing advisory bodies are listed in **Section 4**.

Informal Member/Officer Working Groups

11. This is a diverse group of informal bodies set up from time to time to assist with the discharge of the responsibilities of the Cabinet. There is a wide variety of form and purpose, from purely internal management tools to inter-authority forums for overseeing issues of common interest. Members and officers share an equal status on these bodies, which are not subject to the access to information rules applying to formal committees and subcommittees; however, some are open to the public and may allow public address at their meetings.
12. These bodies cannot exercise executive functions themselves but provide available forum for discussion of issues outside the formal decision-making processes. Thus, where voting on such groups is permitted this can only be on the basis of an indicative view and cannot in any way bind the body responsible for the ultimate decision.

The informal member / officer working groups are listed in **Section 5**.

13. Cabinet at its meeting on 4 June agreed to the principle of implementing joint working arrangements with Cherwell District Council and as part of the initial steps delegated to the Director of Law & Governance in consultation with the Leader the agreement with Cherwell District Council to Terms of Reference of a Partnership Working Group. Under his delegated authority to make appointments the Director of Law & Governance in consultation with the leader of the Council will give effect to the necessary appointments to the Working Group in line with the Terms of Reference once agreed

Strategic Outside Bodies

14. The Cabinet is responsible for appointments to those outside bodies which it has identified as 'strategic' and which have been endorsed as such by the Council.

The strategic outside bodies are listed in **Section 6**

RECOMMENDATION

15. **The Cabinet is RECOMMENDED to agree appointments to the bodies set out in the Annex to this report.**

NICK GRAHAM
Director of Law & Governance

Annex: Appointments Schedule 2019/20

Background papers: Nil

Contact Officer:

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APPOINTMENTS SCHEDULE 2017/18

ANNEX

Joint Committees

<i>Joint Committee</i>	Frequency of meetings (FOM)	Places	Appointees for 2019/20
Thames Valley Fire Control Service		2	Deputy Leader Cabinet Member for Local Communities
Traffic Penalty Tribunal - Outside London Adjudication Committee	quarterly	1	Cabinet Member for the Environment
Growth Board		1	Leader (Deputy Leader as named substitute)
Thames Valley Collaboration Group		1	Deputy Leader
Didcot Garden Town Board	quarterly	1	Councillor Ian Hudspeth

Joint Committee Sub-Groups

Sub-Group	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib	Ind
					Dem	
Oxfordshire Growth Board Scrutiny Panel	3	On the nomination of the political groups according to political balance:	1 Carter	1 John Sanders	1 Emily Smith	
OGB JSSP Sub Group		Appointment nominated by the Leader of the Council	1 Fox-Davies (Matelot as Sub)			
OGB Infrastructure Sub-Group	1	Appointment nominated by the Leader of the Council	1 Constance			
OGB Housing Sub-Group		Appointment nominated by the Leader of the Council	1 (Constance Brighthouse as Sub)	Brighthouse		

Local Statutory Bodies

Statutory Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Adoption & Permanency Panels & Fostering Panels	3 per month	3	On the nomination of the political groups according to political balance: Adoption & Permanency	2 Cllr Mrs Fitzgerald O'Connor Vacancy	1 Cllr Begum Azad		0
	2 per month (occasionally) 3 per month	2	Fostering	1 Cllr Bulmer	1 Cllr Gill Sanders		
Standing Advisory Council for Religious Education (SACRE)		3	On the nomination of the political groups according to political balance	1 Cllr Mathew	1 Cllr Phillips	1 Cllr Bob Johnston	0

Strategic Partnerships

Partnership	FOM	Appointees for 2019/20
Oxfordshire Partnership Board	2 per annum	Leader of the Council
Thematic Partnerships:		
Health & Well Being Board	3 per annum	Leader of the Council, Cabinet Members responsible for Adult Social Care, Public Health & Children's & Family Services
Children's Trust Board	3 per annum	Cabinet Member for Children & Family Services Cabinet Member for Education & Cultural Services* Cabinet Member for Adult Social Care
Health Improvement Partnership Board	3 per annum	Cabinet Member for Adult Social Care & Public Health
Better Care Fund Joint Management Group		Cabinet Member for Adult Social Care & Public Health
Oxfordshire Local Enterprise Partnership	4 per annum	Councillor Ian Hudspeth
Safer Oxfordshire Partnership	3 per annum	Councillor Kieron Mallon in his role as representative on the Thames Valley Police & Crime Panel.
Oxfordshire Stronger Communities Alliance	4 per annum	Cabinet Member for Local Communities
Oxfordshire Environmental Partnership	4 per annum	Cabinet Member for Environment
Skanska Strategic Partnership Board	4 per annum	Cabinet Member for Environment and Leader
Viridor Strategic Partnership Board	annually	Cabinet Member for Environment

SECTION 4

Standing Advisory Bodies

Body	FOM	Places	Basis of Member Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Arts Council S. E. Region Board	3/4 per annum	1*	Cabinet Member for Education & Cultural Services Nomination only – appointment process by Arts Council	1 Cllr Lindsay-Gale			
Music House Committee / Music Education Hub (Partnership) for Oxfordshire	3 per annum	3	On the nomination of the political groups according to political balance	2 Cllr Waine Cllr Lindsay-Gale	1 Cllr Phillips	0	0
Outdoor Centres House Committee (under review)		3	On the nomination of the political groups according to political balance	2 Cllr Waine Vacancy	1 Cllr Lygo	0	0
Schools Organisation Stakeholder Group (includes former Oxfordshire School Forum)	quarterly	5 1 observer (with no voting rights)	Non-executive County Council Members On the nomination of the political groups according to political balance Cabinet Member for Education & Cultural Services	3 Cllr Waine Cllr Mrs Fitzgerald-O'Connor Cllr Matelot Cllr Lindsay-Gale	1 Cllr Brighthouse	1 Cllr Howson	

CA8

<p>Young People's Well-Being Group</p>	<p>2</p>	<p>5</p>	<p>5 non-executive councillors on the nomination of the political groups according to political balance, to reflect as far as possible the geographic areas of the county;</p> <p>the Cabinet Member with responsibility for Children and Young People (ex officio)</p>	<p>3</p> <p>Cllr Mrs Fitzgerald-O'Connor</p> <p>Cllr Mathew</p> <p>Cllr Handley</p> <p>Cllr Harrod</p>	<p>1</p> <p>Cllr Turnbull</p>	<p>1</p> <p>Cllr Emily Smith</p>	<p>0</p>
<p>Joint Parking project Group</p>	<p>monthly</p>	<p>2</p>	<p>2 councillors on the nomination of the political group</p>	<p>1</p> <p>Constance</p>	<p>1</p> <p>John Sanders</p>		

Informal Member/Officer Working Groups

Working Group	FOM	Places	Basis of Appointment	Con Ind Alliance	Lab	Lib Dem	Ind
Corporate Parenting Panel	4 per annum	11	On the nomination of the political groups according to political balance, to include the Cabinet Member for Children & Family Services and the three members serving on the Fostering & Adoption Panels Director for Children's Services, and Director for Adult Services or nominees	6 Cllr Waine Cllr Mrs Fitzgerald O'Connor Cllr Billington Cllr Bulmer Cllr Harrod Cllr Gray	3 3 of Cllr Gill Sanders, Cllr Lygo, Cllr McIlveen and Cllr Begum Azad	2 Cllr Roberts vacancy	0
Oxfordshire County Council South Africa Link Group	2/3 per annum	4	On the nomination of the political groups according to political balance	2 Cllr Harrod Cllr Thompson	1 Cllr Brighthouse	1 D. Turner	0
Minority Ethnic Consultative Forum.		3		1 Cllr Gray	1 Cllr Afridi	1 Cllr Buckley	
West End Steering Group	as required	2	Leader of the Council and Deputy Leader or representative	2 Hudspeth Heathcoat		0	0

Member Champions

Cycling: Councillor Bartington

Mental Health & Loneliness: Councillor Stratford

Military: The Leader of the Council acts as Armed Forces Champion on behalf of the county, then each military base has a champion who acts as a point of contact:

Base	OCC Champion
Bicester Garrison	Councillor Sames
RAF Brize Norton	Councillor Handley
Abingdon Station	Councillor Webber
Shrivenham Defence Academy	Councillor Constance
Vauxhall Barracks	Councillor Clarke
RAF Benson	Councillor Atkins

Veterans: Councillor Atkins

Cabinet Advisory Groups:

Minerals and Waste Cabinet Advisory Group:

Councillors: Atkins, Constance (Chair), Fenton, Gray, Johnston, Lindsay-Gale, Mathew, John Sanders and Webber

Transport Cabinet Advisory Group

Councillors: Atkins, Constance (Chair), Fenton, Fox-Davies, Johnston, Matelot, Reynolds, Roberts, John Sanders and Walker

Home to School Transport for SEN Post -16

Councillors: Atkins, Howson, Lindsay-Gale (Chair), Turnbull, Waine and Walker

Co-opted Members: Wendy Cliffe (SENDIASS) Support Service for Children with Special Needs and Disability; John Riches (OASSH) Oxfordshire Association of Special School Headteachers

Transformation

Councillors: Clarke, Haywood, Lygo, Matelot, Reeves (Chair), Roberts and Webber

SECTION 6

Strategic Outside Body	FOM	OCC Entitlement	Appointees for 2017/18
County Councils Network (CCN)	Council - 2 per annum Executive – 3 per annum Annual conference	4 county councillors	Hudspeth Lindsay-Gale Heathcoat Corkin
Local Government Association (LGA)	General Assembly -1 per annum	4 county councillors (* to cast additional OCC vote)	Hudspeth* Corkin Heathcoat Lindsay-Gale
Oxfordshire Association of Local Councils	as required	1 county councillor	Matelot
Oxfordshire Care Partnership Board	as required	1 county councillor	Stratford
Oxfordshire Countryside Access Forum	2/3 per annum	1 county councillor	Vacancy
Community First Oxfordshire (formerly Oxfordshire Rural Community Council)	as required	1 county councillor	Walker

Division(s): N/A

CABINET – 14 MAY 2019

FORWARD PLAN AND FUTURE BUSINESS

Items identified from the Forward Plan for Forthcoming Decision

Topic/Decision	Portfolio/Ref
Cabinet, 18 June 2019	
<ul style="list-style-type: none"> ▪ Business Management & Monitoring Report - April 2019 To note and seek agreement of the report. 	Cabinet, Deputy Leader of the Council/Cabinet Member for Finance 2019/023
<ul style="list-style-type: none"> ▪ Joint Municipal Waste Management Strategy for Oxfordshire To note the contents and challenges of the Joint Municipal Waste Management Strategy for Oxfordshire and to recommend to adopt the Joint Municipal Waste Management Strategy for Oxfordshire. 	Cabinet, Environment 2019/054
<ul style="list-style-type: none"> ▪ Oxfordshire Minerals and Waste Local Plan: Site Allocations - Consultation Draft Plan To seek approval of the Minerals and Waste Local Plan: Site Allocations – Draft Plan for consultation. 	Cabinet, Environment 2018/102
<ul style="list-style-type: none"> ▪ Oxford Euro 6 Low Emission Zone for Buses To seek approval of emissions controls for buses in Oxford and submission of a request to the Traffic Commissioner to introduce a Traffic Regulation Condition (TRC) to enforce these controls. 	Cabinet, Environment 2019/058
<ul style="list-style-type: none"> ▪ Review of Oxfordshire Statement of Community Involvement To seek approval of the Draft Revised Oxfordshire Statement of Community Involvement for consultation. 	Cabinet, Environment 2019/072
<ul style="list-style-type: none"> ▪ Bus Access to Queen Street, Oxford To seek approval to allow up to 30 buses an hour to continue to use Queen Street and therefore agree that in updating the Oxford Transport Strategy as part of developing the Council's new Local Transport & Connectivity Plan (LTP5), the County Council's policy is proposed to be changed so that, subject to the outcome of the LTP update process, it will not be actively pursuing the full pedestrianisation of Queen Street. 	Cabinet, Environment 2019/070

- **Cherwell District Council Agency Agreement (S101) - Management of Temporary Signs on the Highway**
To seek approval in principle for the Agency Agreement with Cherwell District Council and seek approval to delegated authority to the Director for Infrastructure Operations and the Director for Law & Governance in consultation with the Cabinet Member for Environment to give final approval to the Agency Agreement.

Cabinet,
Environment
2019/055
- **Provisional Capital Outturn 2018/19**
Financial report on capital spending against budget allocations, including any necessary capital programme approvals.

Cabinet, Finance
2019/004
- **Provisional Revenue Outturn Report 2018/19**
Financial report on revenue spending against budget allocations.

Cabinet, Finance
2019/005

Cabinet Member for Environment, 27 June 2019

- **Parking Compliance Service**
To seek approval of the Award of the Parking Compliance Service contract.

Cabinet Member
for Environment,
2019/057
- **Proposed Changes to Waiting, Loading, Bus Stops and Taxi Rank Arrangements at West End of High Street, Oxford**
To report the responses to formal consultation on proposed changes.

Cabinet Member
for Environment,
2019/062
- **Cassington: Horsemere Lane - Prohibition of Motor Vehicles/Designation as Bridleway**
To seek approval of the proposals.

Cabinet Member
for Environment,
2018/189
- **Clifton Hampden - Proposed Cycle Measures**
To seek approval of the proposals.

Cabinet Member
for Environment,
2018/201
- **Oxford: Various Locations in Central Area - Proposed Coach Set Down and Pick Up Bays**
To seek approval of the proposals.

Cabinet Member
for Environment,
2019/013
- **Banbury: Castle Quay Area (Spiceball Park Road) - Amendment to Waiting Restriction, Traffic Calming and Bus Stops**
To seek approval of the proposals.

Cabinet Member
for Environment,
2018/161
- **Didcot: Great Western Park - Proposed Zebra Crossings**
To seek approval of the proposals.

Cabinet Member
for Environment,
2018/191

- | | |
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| <ul style="list-style-type: none"> ▪ Oxford: Kingston Road/Southmoor Road - Proposed Traffic Calming Measures
To seek approval of the proposals. | Cabinet Member for Environment, 2018/199 |
| <ul style="list-style-type: none"> ▪ Oxford: Access to Headington - Proposed Amendments to One-Way Order and Waiting Restrictions
To seek approval of the proposals. | Cabinet Member for Environment, 2018/164 |
| <ul style="list-style-type: none"> ▪ East Hanney: Steventon Road - Proposed Traffic Calming Measures
To seek approval of the proposals. | Cabinet Member for Environment, 2019/033 |
| <ul style="list-style-type: none"> ▪ Oxford: Blenheim Drive - Proposed Amendments to Waiting Restrictions and Parking Places
To seek approval of the proposals. | Cabinet Member for Environment, 2019/047 |
| <ul style="list-style-type: none"> ▪ Didcot: B4493 Wantage Road - Proposed Shared Use Cycle Track
To seek approval of the proposals. | Cabinet Member for Environment, 2019/066 |
| <ul style="list-style-type: none"> ▪ Burford: B4020 Shilton Road - Proposed Extension of 30mph Speed Limit and Traffic Calming Measures
To seek approval of the proposals. | Cabinet Member for Environment, 2019/067 |
| <ul style="list-style-type: none"> ▪ Shilton: Hen & Chick Lane - Proposed 40mph Speed Limit and Extension of 30mph Limit
To seek approval of the proposal. | Cabinet Member for Environment, 2019/068 |
| <ul style="list-style-type: none"> ▪ Banbury: White Post Road and Oxford Road - Proposed Zebra and Toucan Crossing
To seek approval of the proposal. | Cabinet Member for Environment, 2019/069 |

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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